Clear Data

Canada Revenue Agency | Agence du revenu du Canada

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Statement of Commission Income and Expenses for Payroll Tax Deductions

Your employer will use this form and your Form TD1, Personal Tax Credits Return, to calculate the amount of your tax deductions.

Fill out this form if you are an employee who is paid by commission or a combination of commission and salary or wages, and you want your employer to change your tax deductions to account for your commission expenses.

If you choose to fill out this form, give it to your employer no later than:

- January 31, if you had the same employer last year
- one month after you start employment with a new employer
- one month after the date of any change to your personal tax credit amounts (as shown on your Form TD1)
- one month after your estimated total income for the year changes greatly
- one month after your estimated allowable commission expenses for the year changes greatly

Your employer will deduct tax from your pay using the "Total claim amount" shown on your Form TD1 if **one** of the following applies:

- You choose not to fill out this form
- You inform your employer in writing that you want to cancel a Form TD1X that you had previously filled out

Identification

Last name	First name and initial(s)	Employee number
Address, including postal code		Social insurance number

If you were not paid by commission last year, enter the estimated amounts of your income and expenses for this year.

If you were paid by commission at any time last year or this year, enter last year's income and commission expenses amounts, **or** the estimated amounts of your income and commission expenses for this year.

For information about allowable expenses, see Guide T4044, Employment Expenses, and Form T777, Statement of Employment Expenses, which you can get on our website by going to **canada.ca/cra-forms**, or by calling **1-800-959-8281**.

Calculation of your estimated annual net income

Commissions		
Salary or wages (if it applies)	+	
Total income (commissions plus salary or wages)	=	▶
Minus last year's commission expenses from Form T777 or this year's estimated commission expenses		–
Estimated annual net income		=

Certification

I certify that the information given on this form is correct and complete.

Signature _____ Date _____

It is a serious offence to make a false statement.

Personal information (including the SIN) is collected and used to administer or enforce the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be disclosed to other federal, provincial, territorial, aboriginal or foreign government institutions to the extent authorized by law. Failure to provide this information may result in paying interest or penalties, or in other actions. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, and to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 120 on Info Source at **canada.ca/cra-info-source**.

(Ce formulaire est disponible en français.)

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